



STUARTHOLME
SCHOOL

TIPS AND TRICKS FOR THE FIRST MONTH



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Welcome to Stuartholme

On behalf of the entire community, I extend a warm welcome to Stuartholme. The year 2024 brings a real sense of excitement as we embrace our first cohort of Year 5 students since the 1970's. As we greet these students, we understand the importance of strong bonds, cultivating life long friendships, actively participating in the extensive co-curricular program, feeling a sense of value as an individual and adapting to the dynamics of a new educational institution. Furthermore, we acknowledge that the transition to a new school also affects parents, who must familiarise themselves with new schedules, uniforms, bell times, pick up and drop off procedures and other related aspects.

With experienced primary school educators, our Junior School has a clear focus on assisting the girls to become compassionate, courageous and confident young women as they navigate the challenges that exist in our world.

Our Junior School staff are committed to ensuring parents and students feel a strong sense of welcome and embrace all Stuartholme has to offer.

While the beginning of a new school can be exciting, there is always much to navigate as you become familiar with the workings of the school.

The following pages have been provided to assist you in your daughter's transition to her new school and to assist you to feel confident as a valued member of the school community.

Mr Brendan Downes
Director of Junior School

History of Stuartholme

Stuartholme School is an international School of the Sacred Heart. The Society of the Sacred Heart is an international congregation of Catholic religious women, established by Saint Madeleine Sophie Barat in France in 1800. One of 200 schools in 40 countries, Stuartholme was established in 1920 with just five young girls in March and another two in August.

During World War II, Stuartholme became the 42nd General Hospital of the United States Army. Unfortunately, it was not possible for students to stay at the current location, so the school was packed up and moved firstly to Canungra and then to Southport. For much of its history, Stuartholme operated as a boarding school only. Day students were only accepted from February 1952. Although the school now caters for both day and boarding students, it remains Brisbane's only Catholic girls' boarding school.

In the early 1970s changes to the educational system and funding led to the Archbishop of Brisbane bringing the parish schools under the care of the newly established Catholic Education Office. At this time, he asked the Religious Institute schools to give up their Primary Schools in order to strengthen the Catholic system. In a time of constant change, many schools, including Stuartholme, are now reopening some primary classes in their schools.

As our school population has grown over the years, the facilities have also developed. The library was built in 1986 and replaced the wartime structure left by the United States Army. The Spruson building was added in 1992 and work began in 2002 on the multi-purpose Joigny performing arts centre which replaced the old nurses' quarters erected in 1942. Sporting facilities have been developed over time, with the most notable additions being the five tennis courts, oval and aquatic precinct.



Stuartholme's First Students

**Sacred
Heart
Goals**



Personal & Active

FAITH IN GOD

Community

AS A CHRISTIAN VALUE

Deep Respect

FOR INTELLECTUAL VALUES

Social Awareness

IMPELS TO ACTION

Personal Growth

THROUGH WISE FREEDOM



Bell Times

Different to many primary schools, the Stuartholme timetable is based on a ten-day cycle with each day numbered 1 -10.

A generic student timetable will be visible in myStuartholme early in the year and explained at Parent Information Night (week 3 of Term 1). A more detailed timetable will be uploaded to the class page of myStuartholme and the year level page.

Your daughter will participate in the following specialist subjects

- Art
- Drama
- Music
- Healthy and Physical Education
- Digital Technologies
- Chinese and French

Monday and Friday	Tuesday/Wednesday/Thursday
Warning Bell 8.20am	Warning Bell 8.20am
TMG (Teacher Mentor Group with class teacher) 8.25am – 9.10am	TMG 8.25am – 8.40am
Period 1 9.15am – 10.00am	Period 1 8.45am – 10.10am
Period 2 10.05am – 10.50am	Period 2 10.15am – 11.00am
Morning Tea 10.50am – 11.15am	Morning Tea 11.00am – 11.25am
Period 3 11.15am – 12.00pm	Period 3 11.25am – 12.05pm
Period 4 12.05pm – 12.50pm	Period 4 12.10pm – 12.50pm
Lunch 12.50pm – 1.08pm	Lunch 12.50pm – 1.08pm
Period 5 1.25pm -2.10pm	Period 5 1.25pm -2.10pm
Period 6 2.15pm – 3.00pm	Period 6 2.15pm – 3.00pm

Meet The Team

SENIOR LEADERSHIP



Danny Crump
Principal



Deb Lonsdale Walker
Deputy Principal



Darren Watt
Commercial Director



Jane Morris
Dean of Boarding



Justin Golding
Dean of Mission



Annie Van Homrigh
Dean of Teaching and
Learning Innovation



Elizabeth Foxover
Dean of
Student Wellbeing

OTHER KEY PEOPLE



Brendan Downes
Director of Junior



Dion King
Acting Director of Sport



Andrew Mear
Director of Music



QUICK TIPS FOR GETTING YOU STARTED

Absence

Please notify by phone or email if your child will be away for the day via the Stuartholme app or absentee line 07 3510 6488.

Late Arrivals

If a student arrives after 8.30am, they are required to report to the Junior Office where they will sign in.

Early Departures

Because of the age of our Junior School students, parents are asked to collect their child from the Junior School office. No Junior School student will be allowed to leave the school grounds without a parent or guardian being present.

Sickness

If a student is unwell, please do not send them to school. If a student presents unwell at school or receives an injury, they will be initially treated by the Junior School Reception before a decision is made as to whether to contact parents to collect. The Health Centre may also be consulted.

Mobile Phones

When a student arrives at school, they should switch their phone to silent or off and drop off into the named pockets in the Junior School Office.

Stationery

As part of the school fees, the Junior School supplies all stationery requirements to students. Stationery will be distributed on the first day of school.



Communication

With the large amount of information that comes from a school catering for Years 5-12, it is important to know where to go for the information you need.

Stuartholme App

The app is a valuable source of information. There is an avenue to inform the school of your daughter's absence, receive daily news from the school, the school calendar and information on co-curricular training and competitions.

My Stuartholme

My Stuartholme is the school portal and gives access to a wealth of information to parents, including your daughter's timetable, assessments, the school calendar and teachers' names. The portal also has a year level tile which is updated each week with upcoming events and photos.

School Newsletter

The school newsletter is distributed on a fortnightly basis. It can be accessed through the school app.

Social Media

Stuartholme has a number of social media accounts including Facebook and Instagram. These accounts share events, news and stories to the wider community.



Contacting Staff

The main address for the school is admin@stuartholme.com

Other important email addresses can be found on the Stuartholme app. All email addresses follow the same format. First initial/last name@stuartholme.com. Staff will attempt to return emails within two business days. For more urgent matters, please contact the Junior School Office.

Junior Reception Phone Number: (07)35109700 (available from January 2024)

Junior Reception email: junioradmin@stuartholme.com (available from January 2024)

Contacting my Daughter

Parents are asked to email the classroom teacher or Junior Reception to pass on any messages.

Year 5 and 6 parents are asked to refrain from directly contacting their daughters during the day. For more urgent messages, it is recommended parents ring the Junior School Reception.



Year 5 and 6 Laptop Program

For Year 5 and 6, the school provides a well-managed and resourced laptop program. Year 7 - 12 use a BYOD model.

In Week 3 of Year 5, students will be provided with a school owned and supplied laptop for use in Years 5 and 6. There are clear expectations around the use of the laptops with an emphasis on using the laptop to assist student learning. Students are discouraged from downloading apps and programs for personal use such as games.

Term 1 focuses on familiarisation with the school computer and a technology induction. Students navigate the use of myStuartholme and uploading assessments to the portal. Specialist Digital Technologies lessons focus on extending the students' skills in the use of technology.

To support the responsible use of technology, the school works with the students during wellness lessons to create awareness of cyber-safety, digital footprint and the legal responsibilities of technology.



Flexi Schools QR Code



Cafe Access

The cafe is open from 7.00am each morning. Year 5 and 6 students can access the cafe during these times. Stuartholme runs a cashless cafe so students will need to use their ID card which is linked to their flexischools account. The ID card can also be used to purchase uniform items from the school shop.

Lunches and morning teas for Year 5 and 6 students need to be preordered using a flexischools account. Preordered morning teas, lunches and drinks will be delivered to the classrooms using industry standard insulated food service trolleys. Our kitchen is staffed by five qualified chefs and meets the Smart Food Guidelines for schools. The menu is approved by a qualified dietician.

Instruction to Register and Order Using Flexi Schools

Log onto: www.flexischools.com.au and follow the instructions to register your daughter.
Link your account to Stuartholme School

The easiest way to access your account is through myStuartholme, located on the app. There is a tile called flexischools which has clear instruction on how to set up an account and order food and drinks.

*Please note if you currently have a flexischools account, you can link this account to Stuartholme.

2024 Term Dates

Term 1	23rd January	28th March
Term 2	15th April	16th June
Term 3	8th July	13th September
Term 4	30th September	22nd November

Key Dates for Term 1

22nd January	Year 5 Meet 'n Greet 3-4pm
23rd January	School Begins
25th January	School Photo Day
1st February	Year 5 Embrace Ceremony 5.30pm
8th February	Year 5 Parent Info Evening
23rd February	Interhouse Swimming carnival

Key Websites and Log ons

My Stuartholme App



myStuartholme Portal



Uniform Shop (including price lists and bookings)



School Newsletters



Notes Page

365 Birdwood Terrace, Toowong Qld 4066
Phone: + 61 7 3369 5466
Email: admin@stuartholme.com

Provider No: CRICOS 00524E



STUARTHOLME SCHOOL

Stuartholme.com